



Graduation Instructions

*Please read before completing forms



By now, you should have...



- **Ordered your cap and gown from the bookstore**
- **Scheduled yourself to attend a Financial Aid Exit Interview**
 - DDS: Friday, March 26th @ 1:00 – 3:00 pm
Campus Center, Room #208
or Friday,
April 16th @ 1:00 – 3:00 pm – Campus Center #208
 - DHY: April 22nd @ 5:00 pm – G-307
- **Made hotel reservations for guests**
- **Made lunch reservations (w/in walking distance)**



Two Graduation Ceremonies

- **Dental School's Honors Convocation**

- Friday, May 21st, 8:00 am
- Hippodrome Theatre (France-Merrick Performing Arts Center) 12 North Eutaw Street

UMB Commencement Ceremony

- Friday, May 21st , 3:00 am
- Baltimore's 1st Mariner Arena



vocation



**Friday, May 21, 8:00 am
(doors open 6:30)**

**Hippodrome Theatre
France-Merrick
Performing Arts Center**

Dental School Honors Convocation Hippodrome Theatre



Seating capacity: 2,280

Dental School Honors Convocation



- Doors to The Hippodrome open at 6:30 am
- All graduates should be lined up, in full regalia, no later than 7:30 am.
- Academic procession begins at 8:00 am
- Tickets are required.
- There is no reserved seating except for honorary hooders/pinner and **people with physical disabilities must make arrangements with Mrs. Brown ahead of time. Email wbrown@umaryland.edu or Dean's Office - #6412**

Northeast Photo Network



Formal portraits can be taken before the ceremony.



- Professional photographer
- Individual, formal portraits may be taken, beginning at 6:30 am
- Photographer will also take pictures during the ceremony

Northeast Photo Network



- Arrangement between students and photographer
- Individual, formal shots in designated area (arrive at 6:30 am)
- Handshake-with-the-Dean shots during the ceremony
- Proofs available on-line through Northeast Photo

Dental School Honors Convocation



- There is a designated assembly area for graduates.
- Final (alphabetical) line up will be at 7:30 am.
- If you are NOT attending the Honors Convocation, you must notify Mrs. Brown via email wbrown@umaryland.edu asap.

Dental School Honors Convocation



- **The academic procession will begin promptly at 8:00 am.**
- Order of Procession:
 - DDS Candidates
 - DH Candidates
 - ADE/MS/PhD Candidates
 - Faculty
 - Platform Party
 - Each group is announced as it enters the theatre.

Dental School Honors Convocation: Order of Ceremony



- “America the Beautiful” **sung by Dr. J. Richard Bradbury**
- **Invocation (prayer)**
Gentlemen: **remove caps**
- Greetings
 - Dr. Christian Stohler, Dean
 - Mr. Andrew Swiatowicz, President, Student Dental Association

Dental School Honors Convocation Order of Ceremony



- Dental Hygiene Program
- Greetings – Professor Jacquelyn Fried, Director
- Remarks – Class President – Ms. Leah Soucy
- Presentation of Dental Hygiene Candidates



Dental School Honors Convocation Order of Ceremony



- Dental Program
- Greetings – Dr. Carroll-Ann Trotman, Associate Dean for Academic Affairs
- Remarks – DDS Class President – Ms. Melody Daroogar
- Presentation of DDS Candidates for hooding

Dental School Honors Convocation



- Candidates are led up to the left side of the stage by faculty marshals.
- As each candidate's name is read, she/he walks to the center of the stage to be handed their pins (DH) or hooded (DDS).
- Candidates continue to walk across the stage to shake hands with the Dean, and to pose for pictures.
- The *summa and magna cum laude* candidates for the Dental Hygiene and Dental programs are recognized as they walk across the stage.

Dental School Honors Convocation Convocation Oath



- Oath was developed by students and faculty, and 1st implemented in 1999 and revised in 2008.
- Printed in Honors Convocation Program. Read also at your White Coat Ceremony 2006.
- To be read by DDS and DH degree candidates in unison.
- *Text of oath included w/forms*

Dental School Honors Ceremony

Order of Ceremony



- Presentation of ADE Program Certificate Recipients by Program Directors
- Presentation of PhD candidate(s)
- Presentation of Sinnreich Award
 - “...to a devoted member of the dental faculty in recognition of humanitarianism, understanding, and compassion for student concerns.” Selected by the DDS students

Benediction (prayer) – gentlemen: remove caps

Recessional (led out by marshalls) to lobby

Must conclude by 10:30 AM – Law School follows

Dental School Honors Convocation: Special Notes



- No camera tripods or strollers are permitted
- **If you will have guest(s) who require special accommodations – please see Mrs. Brown ASAP- #6412 or wbrown@umaryland.edu.**
- Do you have **recommendations for family members to give the invocation and benediction?** Email Mrs. Brown at wbrown@umaryland.edu



Dental School Honors Convocation Ticket Information



- There is open seating. People with special needs and honorary hooders will have reserved seating sections.
- The seating capacity is 2,280 which includes balconies and boxes.
- Recommend that you request only the number of tickets you actually plan to use. Priority will be given to immediate family members.



Dental School Honors Convocation Ticket Information, continued

- Complete online Ticket Order request form no later than **Thursday, April 1**.
- Tickets will be available for **pick up on Monday, May 10th**, for individuals certified for graduation.
- Pick up tickets at Graduation Center – 6th floor hallway.

Dental School Honors Convocation Hooders



- Special reserved seating is available for hooders and pinners.
- Please provide complete, specific information on the [ticket order form](#).
 - For example,...being hooded by **Mother, Jane Doe, DDS, BCDS class of 1981**
 - Notify Mrs. Brown of any changes immediately!!



Graduation/Future Plans Form (DDS Only)

- **The information provided on this form will be printed in the Honors Convocation Program Book.**

- Example:

William M. Garner

BA, 2006, Johns Hopkins University, Baltimore Maryland

Advanced Education in General Dentistry, Baltimore College of Dental Surgery, University of Maryland, Baltimore

- **Each space must be completed or your name will not appear in the printed program book as a graduate.**

Steven Sokol Memorial Award (DDS only)



- Honors memory of Steven Sokol, a member of the 1982 class
- Presented to the senior dental student who most exemplifies the spirit of perseverance and fortitude in the face of overwhelming obstacles during the course of her/his dental education.
- Selected by members of the class; not necessarily awarded every year.
- Download, complete and return form by **April 1** to the Graduation Center, 6th floor.

ADEA Annual Survey of Seniors (DDS only)



- Hard copy
- Pick up in Dean's Office – from Mrs. Suls #6414 (must sign for it).
- Must be completed and returned to the Dean's Office, in order for tickets to be issued.

Senior Exit Survey (DDS only)



- Complete on-line; see instruction sheet.
- **Must pick up individual password in 6th floor reception area of**
A-M Ms. Memory Jackson and N-Z Mr. James Camper,
Dean's Office.
- Survey must be completed in order for tickets to be issued.



Graduate Information Form

- Complete on-line; see instruction sheet
- Form must be completed in order for tickets to be issued.
- Must answer all questions to submit.



Information on Graduation Site

- Information about Northeast Photo
- Text of Convocation Oath
- Ticket Order Form
- Future Plans Form*
- Academic Clearance Form*
- Steven Sokol Award Nomination Form*
- Instructions regarding
 - Senior Exit Survey*
 - Graduate Information Form

*DDS only



Academic Clearance Form

- This form officially checks you out of the clinic, ILC, academic affairs, etc. – everything
- Once you have garnered all the signatures, please turn in to Mrs. Suls, #6414 **by May 10th** in order to have your tickets released.

There will be a “Graduation Center” set up on the 6th floor, where you can...



- Pick up Graduation announcements provided by the University.
- Pick up PIN for Graduate Information Form and Senior Exit Survey.*
- Submit nominations for Sokol Award (DDS)*
- Pick up and return ADEA Survey (hard copy)*

*DDS only



Forms to Complete

- ◆ ADEA – Pick-up hard copy on 6th floor *
- ◆ Graduate Information Form – pick-up password and complete online
- ◆ Tickets Order/Future Plans Form – complete online
- ◆ Academic Clearance Form – get signatures and turn in to Mrs. Suls - #6414
- ◆ Senior Exit Survey- Pick-up password and complete online *
- ◆ Sokol Nomination Form – download PDF - turn in at Graduation Center – 6th floor *

*DDS ONLY

After May 10^h, you may pick up your tickets for the Honors Convocation provided that:



- You are certified for graduation by the progression committee.
- You have:
 - Completed and returned the ADEA Senior Survey (hard copy)*
 - Completed the on-line Future Plans Form*
 - Completed the on-line Senior Exit Survey*
 - Completed the on-line Graduate Information Form

*DDS only

University Commencement Friday, May 15, 3:00 PM



- Friday, 3:00 pm, 1st Mariner Arena
- No tickets required; open seating
- Must be lining up by 2:30 pm – We can handle “latecomers”
- Graduates DO receive their diplomas at conclusion of ceremony



University Commencement



- Processional
- National Anthem
 - **gentlemen remove caps**
- Greetings
- Conferring of Honorary Degrees
- Commencement Address: Congressman Elijah Cummings
- Student Remarker

University Commencement



- Conferring of Degrees
- Ceremonial presentation of “diplomas”
- Recessional – en masse
- Diploma distribution
- Concludes by 5:00 pm