Graduation Instructions

* Please read before completing forms
By now, you should have...

- Ordered your cap and gown from the bookstore
- Scheduled yourself to attend a **Financial Aid Exit Interview**
  - DDS: Friday, March 26\textsuperscript{th} @ 1:00 – 3:00 pm  
    Campus Center, Room #208
  - or Friday,
    April 16\textsuperscript{th} @ 1:00 – 3:00 pm – Campus Center #208
  - DHY: April 22\textsuperscript{nd} @ 5:00 pm – G-307
- Made hotel reservations for guests
- Made lunch reservations (w/in walking distance
Two Graduation Ceremonies

• Dental School’s Honors Convocation
  • Friday, May 21st, 8:00 am
  • Hippodrome Theatre (France-Merrick Performing Arts Center) 12 North Eutaw Street

UMB Commencement Ceremony
• Friday, May 21st, 3:00 am
• Baltimore’s 1st Mariner Arena
Dental School Honors Convocation

Friday, May 21, 8:00 am
(doors open 6:30)

Hippodrome Theatre
France-Merrick
Performing Arts Center
Dental School Honors Convocation
Hippodrome Theatre

Seating capacity: 2,280

Wednesday, March 10, 2010
Dental School Honors Convocation

- Doors to The Hippodrome open at 6:30 am
- All graduates should be lined up, in full regalia, no later than 7:30 am.
- Academic procession begins at 8:00 am
- Tickets are required.
- There is no reserved seating except for honorary hooders/pinners and people with physical disabilities must make arrangements with Mrs. Brown ahead of time. Email wbrown@umaryland.edu or Dean’s Office - #6412
Northeast Photo Network

Formal portraits can be taken before the ceremony.

- Professional photographer
- Individual, formal portraits may be taken, beginning at 6:30 am
- Photographer will also take pictures during the ceremony

Wednesday, March 10, 2010
Northeast Photo Network

- Arrangement between students and photographer
- Individual, formal shots in designated area (arrive at 6:30 am)
- Handshake-with-the-Dean shots during the ceremony
- Proofs available on-line through Northeast Photo

Wednesday, March 10, 2010
Dental School Honors Convocation

- There is a designated assembly area for graduates.
- Final (alphabetical) line up will be at 7:30 am.
- If you are NOT attending the Honors Convocation, you must notify Mrs. Brown via email wbrown@umaryland.edu asap.
The academic procession will begin **promptly** at 8:00 am.

Order of Procession:
- DDS Candidates
- DH Candidates
- ADE/MS/PhD Candidates
- Faculty
- Platform Party
- Each group is announced as it enters the theatre.
Dental School Honors Convocation: Order of Ceremony

- “America the Beautiful” sung by Dr. J. Richard Bradbury
- Invocation (prayer)
  Gentlemen: remove caps
- Greetings
  - Dr. Christian Stohler, Dean
  - Mr. Andrew Swiatowicz, President, Student Dental Association

Wednesday, March 10, 2010
Dental School Honors Convocation
Order of Ceremony

- Dental Hygiene Program
- Greetings – Professor Jacquelyn Fried, Director
- Remarks – Class President – Ms. Leah Soucy
- Presentation of Dental Hygiene Candidates
Dental School Honors Convocation
Order of Ceremony

Dental Program

Greetings – Dr. Carroll-Ann Trotman, Associate Dean for Academic Affairs

Remarks – DDS Class President – Ms. Melody Daroogar

Presentation of DDS Candidates for hooding
Dental School Honors Convocation

• Candidates are led up to the left side of the stage by faculty marshals.

• As each candidate’s name is read, she/he walks to the center of the stage to be handed their pins (DH) or hooded (DDS).

• Candidates continue to walk across the stage to shake hands with the Dean, and to pose for pictures.

• The *summa and magna cum laude* candidates for the Dental Hygiene and Dental programs are recognized as they walk across the stage.
Dental School Honors Convocation
Convocation Oath

• Oath was developed by students and faculty, and 1st implemented in 1999 and revised in 2008.

• Printed in Honors Convocation Program. Read also at your White Coat Ceremony 2006.

• To be read by DDS and DH degree candidates in unison.

• Text of oath included w/forms

Wednesday, March 10, 2010
Dental School Honors Ceremony
Order of Ceremony

• Presentation of ADE Program Certificate Recipients by Program Directors

• Presentation of PhD candidate(s)

• Presentation of Sinnreich Award
  • “…to a devoted member of the dental faculty in recognition of humanitarianism, understanding, and compassion for student concerns.” Selected by the DDS students

Benediction (prayer) – gentlemen: remove caps
Recessional (led out by marshalls) to lobby
Must conclude by 10:30 AM – Law School follows

Wednesday, March 10, 2010
Dental School Honors Convocation: Special Notes

- No camera tripods or strollers are permitted

- If you will have guest(s) who require special accommodations – please see Mrs. Brown ASAP- #6412 or wbrown@umaryland.edu.

- Do you have recommendations for family members to give the invocation and benediction? Email Mrs. Brown at wbrown@umaryland.edu
Dental School Honors Convocation
Ticket Information

- There is open seating. People with special needs and honorary hooders will have reserved seating sections.

- The seating capacity is 2,280 which includes balconies and boxes.

- Recommend that you request only the number of tickets you actually plan to use. Priority will be given to immediate family members.
Dental School Honors Convocation
Ticket Information, continued

- Complete online Ticket Order request form no later than **Thursday, April 1**.
- Tickets will be available for **pick up on Monday, May 10th**, for individuals certified for graduation.
- Pick up tickets at Graduation Center – 6th floor hallway.
Dental School Honors Convocation
Hooders and Pinners

- Special reserved seating is available for hooders and pinners.
- Please provide complete, specific information on the ticket order form.
  - For example, being hooded by Mother, Jane Doe, DDS, BCDS class of 1981
  - Notify Mrs. Brown of any changes immediately!!
Graduation/Future Plans Form (DDS Only)

- The information provided on this form will be printed in the Honors Convocation Program Book.

- Example:

  William M. Garner
  
  BA, 2006, Johns Hopkins University, Baltimore Maryland
  
  Advanced Education in General Dentistry, Baltimore College of Dental Surgery, University of Maryland, Baltimore

- Each space must be completed or your name will not appear in the printed program book as a graduate.
Steven Sokol Memorial Award (DDS only)

- Honors memory of Steven Sokol, a member of the 1982 class
- Presented to the senior dental student who most exemplifies the spirit of perseverance and fortitude in the face of overwhelming obstacles during the course of her/his dental education.
- Selected by members of the class; not necessarily awarded every year.
- Download, complete and return form by **April 1** to the Graduation Center, 6th floor.
ADEA Annual Survey of Seniors (DDS only)

- Hard copy
- Pick up in Dean’s Office – from Mrs. Suls #6414 (must sign for it).
- Must be completed and returned to the Dean’s Office, in order for tickets to be issued.
Senior Exit Survey (DDS only)

- Complete on-line; see instruction sheet.

- **Must pick up individual password in 6th floor reception area** from A-M Ms. Memory Jackson and N-Z Mr. James Camper, Dean’s Office.

- Survey must be completed in order for tickets to be issued.
Graduate Information Form

- Complete on-line; see instruction sheet
- Form must be completed in order for tickets to be issued.
- Must answer all questions to submit.
Information on Graduation Site

• Information about Northeast Photo

• Text of Convocation Oath

• Ticket Order Form

• Future Plans Form*

• Academic Clearance Form*

• Steven Sokol Award Nomination Form*

• Instructions regarding
  • Senior Exit Survey*
  • Graduate Information Form

*DDS only

Wednesday, March 10, 2010
Academic Clearance Form

- This form officially checks you out of the clinic, ILC, academic affairs, etc. – everything

- Once you have garnered all the signatures, please turn in to Mrs. Suls, #6414 by May 10th in order to have your tickets released.
There will be a “Graduation Center” set up on the 6th floor, where you can...

- Pick up Graduation announcements provided by the University.
- Pick up PIN for Graduate Information Form and Senior Exit Survey.*
- Submit nominations for Sokol Award (DDS)*
- Pick up and return ADEA Survey (hard copy)*

*DDS only

Wednesday, March 10, 2010
Forms to Complete

- ADEA – Pick-up hard copy on 6th floor *
- Graduate Information Form – pick-up password and complete online
- Tickets Order/Future Plans Form – complete online
- Academic Clearance Form – get signatures and turn in to Mrs. Suls - #6414
- Senior Exit Survey- Pick-up password and complete online *
- Sokol Nomination Form – download PDF - turn in at Graduation Center – 6th floor *

*DDS ONLY
After May 10th, you may pick up your tickets for the Honors Convocation provided that:

• You are certified for graduation by the progression committee.

• You have:
  • Completed and returned the ADEA Senior Survey (hard copy)*
  Completed the on-line Future Plans Form*
  Completed the on-line Senior Exit Survey*
  Completed the on-line Graduate Information Form

*DDS only
University Commencement
Friday, May 15, 3:00 PM

- Friday, 3:00 pm, 1st Mariner Arena
- No tickets required; open seating
- Must be lining up by 2:30 pm – We can handle “latecomers”
- Graduates DO receive their diplomas at conclusion of ceremony
University Commencement

- Processional
- National Anthem
  - gentlemen remove caps
- Greetings
- Conferring of Honorary Degrees
- Commencement Address: Congressman Elijah Cummings
- Student Remarker

Wednesday, March 10, 2010
University Commencement

- Conferring of Degrees
- Ceremonial presentation of “diplomas”
- Recessional – en masse
- Diploma distribution
- Concludes by 5:00 pm

Wednesday, March 10, 2010